

Fee Schedule 2011

This document forms the basis of a legal relationship between the Applicant and the School. If there is more than one Applicant each is responsible under this Agreement including liability for payment of fees.

Application Fees

\$300 is payable with an application of enrolment for students commencing school at the Deutsche Schule Melbourne in 2011. This fee is neither refundable nor transferable.

Holding Deposit

The school will notify parents/guardians upon granting of a place. A holding deposit of \$3,000 is payable upon confirmation of enrolment.

Holding deposits are refundable after payment of all outstanding fees upon a student leaving the school.

Tuition Fees 2011

The tuition fees for grades Prep - Year 5 for 2011 are set out below:

	Australian Citizens & Permanent Residents	International Students *
Full Year	\$8,400.00	\$12,600.00
Early Payment Discount (5%)	\$7,980.00	\$11,970.00
Term 1	\$2,100.00	\$ 3,150.00
Term 2	\$2,100.00	\$ 3,150.00
Term 3	\$1,890.00	\$ 2,835.00
Term 4	\$2,310.00	\$ 3,465.00

*refers to certain students not holding permanent residency in Australia. Please contact the enrolment officer directly to determine on an individual basis whether your child is an international student or not.

Students admitted to the school during a billing period will be charged the full fees for the term they are entering into. Please refer to the schedule of payments for due dates of term fees.

Early Payment Discount

The DSM offers a 5% discount, where the full year tuition fees are paid by the last Friday in November in the year prior to the school year. The Early Payment Discount is not available to the Books/Materials/Excursion Surcharge, Other School Fees or School Levies.

Siblings Discount

Where there are two or more children from one family attending the DSM in the same year, the following discounts to Tuition fees will apply:

Second Child:	5.0 % of Tuition Fees
Any subsequent Children:	7.5 % of Tuition Fees

The Sibling Discounts is not available to the Books/Materials/Excursion Surcharge, Other School Fees or School Levies.

Books and Materials

The DSM provides all textbooks and materials to students. Costs for textbooks and materials will be invoiced at the start of the year.

Excursion Surcharge

The school organises a series of excursions relating to topics covered in the curriculum. To recover some of these costs, the DSM needs to raise a surcharge of \$150 in addition to the above stated tuition fees.

Other School Fees

Additional Fees may be payable for camps, field trips, holiday programs, optional music, art or sports coaching and the like.

School Levies

The DSM will raise with the Term 1 invoice a working bee levy of \$300 per annum for the maintenance of its buildings and grounds. Parents/guardians that have attended at least two working bees per year will be refunded the levy at the end of the year.

Schedule of Payments

Tuition Fees are payable one billing period in advance:

Term 1	Payable by	Friday, 25 November 2010
Term 2	Payable by	Friday, 8 April 2011
Term 3	Payable by	Friday, 1 July 2011
Term 4	Payable by	Friday, 23 September 2011

Applicants, who wish to take advantage of the Early Payment Discount, will need to submit the full school fees for 2011 by Friday 25 November 2010.

Payment Methods

Cheques should be made payable to Deutsche Schule Melbourne Inc and mailed to the Enrolment Officer at Deutsche Schule Melbourne, 96 Barkly Street, North Fitzroy VIC 3068.

Electronic funds transfers can be made directly to the schools bank account:

Bank:	Bendigo Bank
Account Name:	Deutsche Schule Melbourne Inc
BSB Number:	633-000
Account Number:	1297 19340

Please quote your invoice number and/or the students name as reference, to enable us to identify the payment correctly. Thank you.

The school has credit card payment facilities for Visa and Mastercard. Credit cards payments incur a processing fee of 3.5% of the transaction value. This amount will be added to the total invoice amount.

Late Fees

Overdue accounts may result in:

- Late fees, accruing from the due date for payment until payment is made in full. Interest charges will apply to balances of payments that have not been received at the school by the due date.
- A Student's tuition being suspended until payment in full, at the discretion of the Principal.
- A Student being permanently excluded from the School; and/or
- Recovery action being taken against the Applicant for unpaid Tuition Fees and the costs of recovery.

Absence

The absence of a Student from the School for a billing period or any part thereof, whether due to illness, suspension, extended vacation, withdrawal or termination of enrolment, or any other reason, will not entitle the Applicant to a reduction in Tuition Fees for that billing period.

Notice

If an Applicant wishes to withdraw a Student from the School, the Applicant must give to the School one term's notice in writing or pay to the School the equivalent of one term's fees.

General Fee Inquiries

For general fee enquiries, please email: barbara.walsh@dsm.org.au

Dated: 1 September 2010